



## External Job Posting

<b>Position:</b>	<b>Assistant Teacher – Contract Part Time – Split Shift</b>
<b>Reports To:</b>	Centre Supervisor – St. Herbert
<b>Region:</b>	Peel
<b>Posting Date:</b>	January 10, 2019
<b>Posting Expiry Date:</b>	January 16, 2019
<b>Posting #:</b>	P008-19
<b>Start Date:</b>	January 24, 2019 – June 28, 2019
<b>Compensation:</b>	Competitive compensation

### About Family Day:

Established in 1851 as a charitable organization, Family Day Care Services is a non-profit multi-service early learning agency serving families across York, Toronto and Peel region. Family Day provides: 50 plus licensed child care centres (Infant, Toddler, Preschool, Extended Day and school age programs), 250 plus licensed home child care providers, 5 EarlyON centres, Family resource programs and Toronto integration services programs.

### Family Day Offers:

- Employer paid health benefits\*
- Employer contribution pension match\*
- Generous vacation, sick leave and medical appointments
- Child Care discount for contract and permanent staff
- Long Term Service appreciation gifts
- Rewards and Recognition programs
- In-house training/professional development
- Opportunities for career progression
- Employee Referral program

**\* Permanent positions only**

### Job Purpose:

The Assistant Teacher works in partnership with the E.C.E. Teacher(s) to provide and support an Early Learning and Development Program for children (0-12 years), in a group setting in keeping with the Child Care and Early Years Act (CCEYA), municipal guidelines and the policies and procedures of Family Day.

### Job Duties:

- Support the implementation of the High/Scope® educational approach to Curriculum and The Hanen Learning Language and Loving It™ Program
- Assist E.C.E. in creating a program plan that reflects children's interest and responds to diverse individual and cultural needs
- Participate in short and long term planning and evaluation activities
- Assist the E.C.E in the observation and assessment of children's progress and behavior to ensure program meets individual and group needs
- Assist the E.C.E in providing Individual program plans for children with special needs

- Demonstrate empathy, sensitivity and support to the family unit
- Practice respectful communication with children, parents, colleagues, teachers, managers, students and volunteers
- Support, comfort and encourage children who are experiencing difficulties and help them to understand and handle their feelings
- Ensure that the activity areas are appropriately equipped and maintained
- Works within the Ontario's Occupational Health and Safety standards
- Guide and assist children in the development of independent eating, dressing and toileting habits
- Perform other duties as required

#### **Education and Experience Required**

- Previous experience with children in a child care centre or educational setting
- Knowledge of best practices in the early learning and development field
- Well-developed skills in areas such as leadership, communication, organization, assessment, teamwork, confidentiality, commitment and accountability, initiative and creativity
- Social and multicultural sensitivity
- Medical required – including TB (two stages) 6 months current to hiring date
- Criminal Reference Check 6 months current to hiring date
- Current Standard First Aid and CPR, level C
- Able to work all shifts between 7 a.m. and 6 p.m.

#### **Diversity:**

As an equal opportunity employer our staff represents many diverse backgrounds. We are committed, respectful and inclusive bringing awareness, passion and new ideas that contribute to quality early learning and child care.

Please fax or e-mail your cover letter and resume, quoting position title and number by January 16, 2019 to:

**Human Resources: Fax: 416-922-9614 E-mail: [humanresources@familydaycare.com](mailto:humanresources@familydaycare.com)**

Family Day Care Services is committed to providing a safe environment for children. All applicants will be thoroughly screened using background checks and a review process.

In accordance with the Accessibility for Ontarians with Disabilities Act, 2005, and the Ontario Human Rights Code, Family Day Care Services will provide a reasonable accommodation to employees and prospective employees to the point of undue hardship upon request and as required in respect of the individual's particular restrictions and limitations. If you require a specific accommodation because of a disability or a medical need to ensure your equal participation, feel free to contact Human Resources via email: [humanresources@familydaycare.com](mailto:humanresources@familydaycare.com)

**Family Day Care Services is an equal opportunity employer**

**We thank all applicants for applying but only those under further consideration will be contacted**